

**MEMBERS PRESENT:** Jerry D. Roseberry, Mayor; and Councilmembers: George Holt; Jim Windham; Mike Ready; and Sarah Davis. Councilmembers Jeff Wearing and David Eady were not present.

**OTHERS PRESENT:** Matt Pepper, City Manager; Dave Harvey, Chief; Luran Willis, City Clerk; Jody Reid, Superintendent; Hoyt Oliver, Cheryl Ready, Patsy Burke, Judy Greer, Peggy Madden, Art Vinson, Zach May and Allison Epps with Oxford College.

Call to Order, Pledge, Welcome ..... Mayor Jerry D. Roseberry  
Invocation..... Hoyt Oliver

**Motion was made by Ready, seconded by Davis to accept the Agenda for the August 6, 2018 Mayor and Council Meeting. The motion passed 5/0. Attachment – A**

**Consent Agenda/ Approved 5/0. Attachment B**

**Mayors Report**

Mayor Roseberry announced that the City received \$71,000 from FEMA as reimbursement from the damage caused by tropical storm Erma. He thanked City Manager, City Hall Staff and Jody for the work that was done in putting together the reports. He also thanked Jody's crew for the work they contributed.

**Planning Commission Recommendations/Petitions**

None

**Citizens Concern**

None

**Second Reading of an Amendment to Sec. 6-33 – State Minimum Standards and Permissive Codes Adopted**

We had the second reading for a proposed amendment to Chapter 6: Section 6-33 of the city's current building ordinance. With this amendment, the city adopts all building codes and standards as currently adopted by the State of Georgia.

**A motion was made by Ready, seconded by Windham to adopt the amendment to Section 6-33 – State Minimum Standard and Permissive Codes. Motion was approved 5/0. Attachment C**

**Asbury Street Park Plans**

City Manager Matt Pepper presented the plans approved by the Asbury Street Park Citizens Advisory Committee and Trees, Parks and Recreation Board with a recommendation to proceed with the bid process to begin construction.

**A motion was made by Holt, seconded by Ready to approve the plans and move forward with bid process. The motion passed 5/0. Attachment D**

**107 W. Clark Street Renovation Project**

Discussion was made regarding the revised roofing quote for a standing seam roof from JACO Contracting.

This item will be moved to the Work Session on August 20, 2018. Attachment E

### East Clark Street Property Deed

City Manager Matt Pepper presented the warranty deed and resolution for two E. Clark Street parcels that will be developed by the Downtown Development Authority as part of the E. Clark Street project with recommendation for approval.

**A motion was made by Ready, seconded by Holt to approve the resolution and the warranty deed for the two parcels. The motion passed 5/0. Attachment F**

### Chipper Truck for the Streets Department

City Manager Matt Pepper said the FY2019 Capital Budget includes \$84,000 for a replacement chipper truck. Pepper presented three quotes for a new chipper truck with recommendation to accept the quote from Altec for \$76,721.

**A motion was made by Davis, seconded by Windham to accept the quote from Altec in the amount of \$76,721 for a new chipper truck. The motion passed 5/0. Attachment G**

### Invoice Approval

#### INVOICES OVER \$1,000.00

VENDOR	DESCRIPTION	AMOUNT
<b>MONTHLY</b>		
<b>Blue Cross Blue Shield</b>	Health Insurance Employees (8/1 – 9/1)	18,222.76
<b>City of Oxford Utilities</b>	City Hall/Maintenance Facility/Old Church/Pump Station on Richardson/107 W. Clark St. Utilities for (Bill Date 7/27/2018)	1,714.38
<b>City of Covington</b>	Quarterly sewer charges 4/1/18 - 6/30/18	11,070.00
<b>Cintas</b>	Uniforms	1,410.57
<b>Consolidated Monthly Report</b>	Municipal Court Fines and Fees for June	1,397.20
<b>Georgia Department of Natural Resources</b>	Annual drinking water fee to DNR	3,900.00
<b>Georgia Municipal Association</b>	GMEBS/Retirement Trust Fund (July) Inv. 340426	6,491.75
<b>Latham Home Sanitation</b>	Garbage and Recycling Service (July)	6,891.38
<b>MasterCard</b>	Hotel fees for ECG training for Jody/Hotel fees for Judge Municipal Law training, replace first aid kits for all departments, Hands free devices for all utility vehicles, etc.	1,865.04
<b>NC Board of Commissioners</b>	Monthly water purchase for June Inv. 2432	18,576.00

<b>NC Board of Commissioners</b>	Monthly water purchase for July Inv. 2444	14,859.00
<b>NC Water &amp; Sewerage Authority</b>	Plant Operations & Maintenance 5/30/18 – 6/28/18	6958.13
<b>Newton County Sheriff's Office</b>	Prisoner housing 9 detainees plus processing fee	1,350.00
<b>Southeastern Power Admin.</b>	SEPA energy cost (June) Inv. B-18-2372	3,078.43
<b>Sophicity</b>	Software/ Technical Maintenance (July) Inv. 10138	1,813.05
<b>PURCHASES/CONTRACT LABOR</b>		
<b>Air Conditioning Specialist Inc.</b>	AC Unit in Police Depart/Compressor	2,334.60
<b>Anixter Inc.</b>	Electric Supplies	2,280.00
<b>AT&amp;T</b>	Monthly Service June 29 – July 28	1,074.44
<b>C. David Strickland</b>	Professional Fees June	2,318.82
<b>C. David Strickland</b>	Professional Fees July	4,371.02
<b>Consolidated Copier Services</b>	Quarterly Impressions charge 4/30 -7/30	1,116.22
<b>Gresco Utility Supply</b>	Chain saw/Block set w/hook/Fan Fold bucket cover/tool bucket step hasting	1,475.00
<b>Georgia Hydrant Services Inc.</b>	2-6" Insert Valves Materials & Labor	11,400.00
<b>Harris Local Government</b>	Annual Software Renewal	18911.81
<b>MasterCard Services</b>	Hotel & Conference Jekyll Island for Jody and Scottie GRWA/ECG Conference Jody/Parade items/folding chairs for events at Maintenance Facility/Stamps for delinquent billing. Various other charges.	2,179.23
<b>Mason Tractor Co.</b>	Replace clutch & bearing in chipper	1,735.77
<b>Treadmaxx Tire Distributors</b>	Tires for Police vehicles	1,708.33
<b>Woco Pep Oil, Inc.</b>	Gasoline delivered July 19, 2018	3,193.32
	<b>APPROVED CONTRACTS</b>	
<b>Arbor Equity Inc.</b>	Pruning all trees along Asbury St. raise for vehicle clearance, Willow Oaks along Pierce perform crown clearing of deadwood 2" and larger, 1106	1,800.00

	Asbury – structural prune Willow Oak and raise, Chip all debris.	
<b>HCS Services</b>	Pierce Street Water Valve Replacement	2,850.00
<b>HCS Services</b>	2" irrigation tap @ Pierce Street	1,400.00
<b>Jordan Engineering</b>	Asbury Park Civil design plans, construction drawings, hardscapes and landscape architecture items, finish hydrology calculations and profiles.	4,800.00
<b>Oxford Historical Cemetery</b>	FY2019 Annual maintenance support	5,000.00
<b>Scarborough Tree Service</b>	Removal of 1 large Oak on Emory St./stump grinding	3,000.00
<b>Sumner Meeker, LLC</b>	Legal Professional/East Clark Street property	1,965.00

**A motion was made by Holt, seconded by Ready, to approve invoices. The motion was passed 5/0.**

**A motion was made by Windham, seconded by Holt to adjourn the regular session at 7:29 PM. The motion passed 5/0.**

**A motion was made by Ready, seconded by Windham to enter into an executive session at 7:29 PM. Motion passed 5/0.**

Council discussed several real-estate matters.

**There being no further business, a motion was made by Windham, seconded by Davis to adjourn the executive meeting at 8:15 PM. The motion passed 5/0.**

Respectfully Submitted;

Lauran Willis, MMC/FOA

City Clerk